



PURCHASE ORDER

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: Pick-up / COD

Supplier : <u>PANDAYAN SUPERSTORES, INC.</u> Address : <u>San Roque, Tarlac City</u> TIN : <u>002-857-329-052</u> Contact No : <u>0923-084-5931/0925-595-5991</u>	P.O. No. : <u>2026-068</u> Date : <u>2/11/2026</u> Mode of Procurement : <u>Small Value Procurement (SVP)</u>
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>TARLAC STATE UNIVERSITY</u>	Delivery Term : <u>Pick-Up</u>
Date of Delivery : _____	Payment Term : <u>COD</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	BOND PAPER, A4 (Pandayan)	5	196.00	980.00
3	box	PEN, Black (25pcs), (Panda)	1	162.50	162.50
					1,142.50
***** Purpose: For the conduct of the study entitled: "Effectiveness of the Communication Materials of Tarlac City Disaster Risk Reduction Office: Basis for Long-term Extension Program" Lead Author: Derich D. Bognot (PR# 2025-12-419)					

One Thousand One Hundred Forty-Two Pesos and Fifty Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Signature over Printed Name of Supplier <u>Julie Legaspi</u> _____ Date <u>2/19/26</u>	 RECEIVED DATE FEB 19 2026 TARLAC STATE UNIVERSITY	Very truly yours, DR. ARNOLD E. VELASCO President _____ Authorized Official
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Fund Cluster : _____ Funds Available : _____ _____ JASPER A. YAUDER, CPA Budget Officer	ORS/BURS No. : <u>02-20641-2026-02-0716</u> Date of the ORS/BURS: <u>Feb 18, 2026</u> Amount : <u>1,142.50</u>
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