



# WORK ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE:

FEB 06 2026

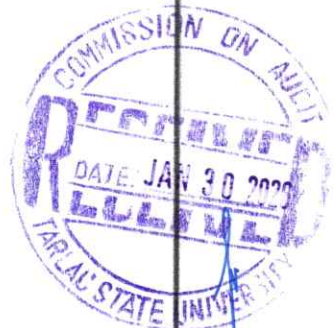
Supplier : **AGILE TECHFRONTIER CORPORATION**  
 Address : LG-07 Peninsula Court Makati Ave. Cor Paseo de Roxas, Makati City  
 TIN : 009-095-455-000 VAT Reg.  
 Tel. No. : (02) 5328-2072 / Fax No.: 869-6455/0917-321-2835

Work Order No. : 2026-021  
 Date : 1/28/2026  
 JO No. : 2025-306  
 Date: 11/20/2025  
 Mode of Procurement : Small Value Procurement (SVP)  
 Mode of Payment : n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Seven (7) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<p><b>RENEWAL OF FOR ZOOM WORKPLACE SUBSCRIPTION</b></p> <p>Zoom Workplace Pro for 1 year</p> <p>Product Number: PARI-PRO-BASE-NHIY            Zoom Workplace Pro Annual            - Up to 30 hours/meeting            - 100 attendees/meeting            - Local &amp; 10 GB cloud recording storage (per license)            - Automated captions            - 3 Whiteboards            - Clips Plus, Notes, Chat, Mail, Calendar            - AI Companion            Qty: 3            Unit Price: 13,500.00</p> <p>Product Number: PARI-LMR-500-NHIY            500 Participants Meeting Annual            - Allows up to 500 participants to attend a Zoom meeting            - All participants are able to screen share, turn on their video and audio, and see who else is in attendance            Qty: 1            Unit Price: 51,000.00</p> <ul style="list-style-type: none"> <li>• Seven (7) days replacement from date of item delivered</li> <li>• <b>WARRANTY: TECHNICAL SUPPORT FOR LICENSES</b> <ol style="list-style-type: none"> <li>a. Item/s covered by warranty will be pulled out and subject to the warranty period per product classification and approval.</li> <li>b. Item/s to be replaced under the warranty should follow these guidelines:               <ol style="list-style-type: none"> <li>i. Item/s must not be forcibly opened, or has no customer-induced damage (e.g water damage).</li> <li>ii. Item/s must be complete with its accessories, manuals, drivers and packaging</li> <li>iii. Item/s found with physical damage (i.e, burn, dent, crack, chipped comers, etc.) will void its eligibility for the warranty</li> </ol> </li> </ol> </li> <li>• Defective units are covered with RMA (Return Merchandise Authorization) warranty terms and are subject to technical evaluation, Duration of technical evaluation and recommendation for RMA would take 3 to 5 business days upon receipt of the defective unit at our office.</li> </ul>	91,500.00	<b>91,500.00</b>





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*In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.*

Conforme:

Jessica Lingan

Signature over Printed Name of Supplier

01-30-2026

Date



Very truly yours,

DR. ARNOLD E. VELASCO  
President

Authorized Official

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

JASPER A. YAUDER, CPA  
Budget Officer

ORS/BURS No. : 02-00441-2026-01-0290

Date of the ORS/BURS: Jan 28, 2026

Amount : 91,500.00



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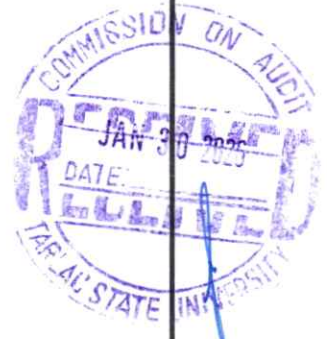
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Conforme:



Very truly yours,

DR. ARNOLD E. VELASCO  
President

Signature over Printed Name of Supplier

Authorized Official

Date

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

JASPER A. YAUDER, CPA  
Budget Officer

ORS/BURS No. : 07-20244-20201-0390

Date of the ORS/BURS: Jan 28 2024

Amount : 91.72 - w