



PURCHASE ORDER

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 06 MAR 2026

Supplier : TRN-TOP CLEANING SUPPLIES TRADING	P.O. No. : 2026-025
Address : Calle Edward, Brgy. San Sebastian, Tarlac City	Date : 1/22/2026
TIN : 614-040-783-00000 Non-VAT	Mode of Procurement : Small Value Procurement (SVP)
Contact No : (045) 982-5262 / 0920-962-7449	

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : TARLAC STATE UNIVERSITY	Delivery Term : 30 calendar days
Date of Delivery : _____	Payment Term : n/15

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
3	piece	HAIRBRUSH	100	50.00	5,000.00
4	piece	HAIR COMB, fine	100	22.00	2,200.00
6	piece	ALCOHOL, 250 ml	100	70.00	7,000.00
***** Purpose: • Long Term Extension Service: ENVIRONMENTAL SCIENCE DEPARTMENT- Outreach component • Under Approved University 1st Community Development Projects and Capacity Building for Project Implementation • COS Angat 4K Program (PR# 2025-11-375)					14,200.00

Fourteen Thousand Two Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Signature
Signature over Printed Name of Supplier
2/4/26
Date



Very truly yours,

Signature
DR. ARNOLD E. VELASCO
President
Authorized Official
JAN 30 2026

Fund Cluster : _____

Funds Available : _____

Signature
JASPER A. VAUDER, CPA
Budget Officer

ORS/BURS No. : **02-MW41-MW-01-0410**

Date of the ORS/BURS: **Jan 29, 2026**

Amount : **14,200.00**