



WORK ORDER

Procurement Unit

Telephone No. : (045) 606-8110 local 157/142

DELIVERY DUE DATE: 27 JAN 2026

Supplier: **WOODINSPIRATIONS CRAFTS (KARMEN BLESILDA PASCUAL)**

Address: Gabay St., Pob. East, Sta Ignacia, Tarlac

TIN: 179-789-298-000 Non-VAT

Tel No: 0917-834-0252

Work Order No. : 2026-013

Date : 1/15/2025

IO No. : 2025-319

Date: 12/9/2025

Mode of Procurement : Small Value Procurement (SVP)

Mode of Payment : n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on/or before **January 27, 2026** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

| QTY. | UNIT | DESCRIPTION | UNIT COST | TOTAL COST |
|------|------|--|-----------|-----------------|
| 1 | lot | PROCUREMENT OF FABRICATION OF CUSTOMIZED PLAQUES FOR THE BACCALAUREATE AND 37TH COMMENCEMENT EXERCISES Fabrication of two (2) Plaques for the Baccalaureate and 37th Commencement Exercises at the TSU Gymnasium. Size: 8 inches x 12 inches ***** | 3,000.00 | <u>3,000.00</u> |



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item's. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

[Handwritten Signature]
KARMEN BLESILDA PASCUAL
Signature over/Printed Name of Supplier

1/16/26
Date

Very truly yours,

[Handwritten Signature]
DR. ARNOLD E. VELASCO
President
Authorized Official

Fund Cluster : _____

Funds Available : _____

[Handwritten Signature]
JASPER A. YAUDER, CPA
Budget Officer

ORS/BURS No. : 22 Nov 2025 01-6725

Date of the ORS/BURS: Jan 15, 2026

Amount : 8,000.00



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Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

DR. ARNOLD E. VELASCO

President

Authorized Official

Fund Cluster : _____

Funds Available : _____

JASPER A. YAUDER, CPA

Budget Officer

ORS/BURS No. : 12-2024-01-013

Date of the ORS/BURS: Jan 16 2026

Amount : 3,000.00