



# PURCHASE ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

**DELIVERY DUE DATE: 26 JAN 2026**

<b>Supplier :</b> <u>TRIPLE 1 OFFICE SUPPLIES &amp; EQUIPMENT TRADING</u> <b>Address :</b> <u>445 M.H. Del Pilar St. Santo Cristo Tarlac City</u> <b>TIN :</b> <u>441-393-698-000</u> <b>Contact No :</b> <u>0916-662-3833</u>	<b>P.O. No. :</b> <u>2025-542</u> <b>Date :</b> <u>12/12/2025</u> <b>Mode of Procurement :</b> <u>Small Value Procurement (SVP)</u>
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


<b>Place of Delivery :</b> <u>TARLAC STATE UNIVERSITY</u> <b>Date of Delivery :</b> _____	<b>Delivery Term :</b> <u>10 calendar days</u> <b>Payment Term :</b> <u>n/15</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	<b>CLIP BOARD, Long, Vertical-PVC material</b> ***** <i>Purpose: For the conduct of the study entitled " Water Sanitation Practices and Challenges in the Province of Tarlac Basis for Policy Enhancement and Sustainable Development" Lead Author Danica S. Dela Cruz (PR# 2025-10-359)</i>	4	175.00	<u>700.00</u>

**Seven Hundred Pesos Only**


*In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.*

Conforme:


  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier  
  
 \_\_\_\_\_  
 Date 1/16/26



Very truly yours,

  
 DR. ARNOLD E. VELASCO  
 President  
 \_\_\_\_\_  
 Authorized Official

**Fund Cluster :** \_\_\_\_\_  
**Funds Available :** \_\_\_\_\_

  
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 JASPER A. YAUDER, CPA  
 Budget Officer

**ORS/BURS No. :** 02-286441-2024-01-0108  
**Date of the ORS/BURS:** Jan 14, 2024  
**Amount :** 700.00