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| **SUMMARY OF EXPENSE** |
| **Name of Publication:** |
| **Project Title:** |
| **Release Period:** |
| **DATE** | **PAYEE** | **PARTICULARS** | **CADV NUMBER** | **REFERENCE NUMBER** | **AMOUNT** |
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| **TOTAL AMOUNT SPENT** |  |  |
| **Prepared:**Signature over printed name of Managing Editor | **Approved:**Signature over printed name of Editor-in-chief | **Noted:**Signature over printed name of Adviser |