



WORK ORDER

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: **24 APR 2026**

Supplier : **COLUMBIA TECHNOLOGIES INC.**
Address : **J Nakpil St 1136-1146, Brgy. 688, Malate, Manila**
TIN : **002-839-013-00000 VAT Reg.**
Tel. No. : **(02) 8524-0393/94 loc. 208**

Work Order No.: **2026-070**
Date : **3/24/2026**
JO No. : **2026-059**
Date: **3/12/2026**
Mode of Procurement : **Small Value Procurement (SVP)**
Mode of Payment : **n/30**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<p>PROCUREMENT OF ADOBE CREATIVE FOR ENTERPRISE SUBSCRIPTION FOR ONE (1) YEAR</p> <p>Adobe Creative Cloud for Enterprise All Apps</p> <p>20+ Creative Apps: Industry-leading applications for design, photography, video editing, and web development including Acrobat Pro, Photoshop, Illustrator, InDesign, Premiere Pro, After Effects, Lightroom, XD, Animate, Dreamweaver, Audition, InCopy, Character Animator, Adobe Express, Premiere Rush, Media Encoder, and other Creative Cloud applications.</p> <p>Enterprise License Management: Centralized user and license administration through Adobe Admin Console with support for Enterprise ID or Federated ID.</p> <p>Collaboration & Creative Services: Includes Adobe Fonts, Behance, Creative Cloud Libraries, and Adobe Portfolio.</p> <p>Cloud Storage: Minimum of 1 TB cloud storage per user for file storage and collaboration.</p> <p>Technical Support: Access to enterprise-level technical support and continuous software updates.</p> <p>Subscription Term: 1-Year Enterprise Subscription License.</p> <p>Device Installation: Licensed user may install applications on multiple devices subject to Adobe licensing policies.</p> <p>OFFER: Adobe Creative Cloud for Enterprise All Apps Education Named License New Level 1: 1-9 licenses 365 days</p> <p>*****</p>	35,500.00	35,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Art Ryan Arriola
Signature over Printed Name of Supplier
March 25, 2026
Date



Very truly yours,

DR. ARNOLDE VELASCO
President
Authorized Official

Fund Cluster : _____
Funds Available : _____

RYAN R. RONQUILLO, CPA
OIC-Budget Officer

ORS/BURS No. : **11-20044-2026-03, 1270**
Date of the ORS/BURS: **March 24, 2026**
Amount : **35,500.00**



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1	lot	PROCUREMENT OF ADOBE CREATIVE FOR ENTERPRISE SUBSCRIPTION FOR ONE (1) YEAR ✓ Adobe Creative Cloud for Enterprise All Apps ✓ 20+ Creative Apps: Industry-leading applications for design, photography, video editing, and web development including Acrobat Pro, Photoshop, Illustrator, InDesign, Premiere Pro, After Effects, Lightroom, XD, Animate, Dreamweaver, Audition, InCopy, Character Animator, Adobe Express, Premiere Rush, Media Encoder, and other Creative Cloud applications. ✓ Enterprise License Management: Centralized user and license administration through Adobe Admin Console with support for Enterprise ID or Federated ID. ✓ Collaboration & Creative Services: Includes Adobe Fonts, Behance, Creative Cloud Libraries, and Adobe Portfolio. ✓ Cloud Storage: Minimum of 1 TB cloud storage per user for file storage and collaboration. ✓ Technical Support: Access to enterprise-level technical support and continuous software updates. ✓ Subscription Term: 1-Year Enterprise Subscription License. ✓ Device Installation: Licensed user may install applications on multiple devices subject to Adobe licensing policies. ✓ OFFER: Adobe Creative Cloud for Enterprise All Apps Education ✓ Named License ✓ New Level 1: 1-9 licenses ✓ 365 days ✓ *****	35,500.00 ✓	35,500.00

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Conforme:

Very truly yours,



DR. ARNOLD E. VELASCO
President
Authorized Official

Signature over Printed Name of Supplier

Date

Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUILLO, CPA
OIC-Budget Officer

ORS/BURS No. : **01 N6441-2026-03-1272**

Date of the ORS/BURS: **March 24, 2026**

Amount : **35,500.00**