



# WORK ORDER

**DELIVERY DUE DATE:** April 17-19, 2024 / COD

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **INNOGEN CONCEPTS ENTERPRISE**  
Address : E Rodriguez Sr. Ave. Quezon City, Metro Manila  
TIN : 334-032-331-000  
Tel. No. : (02) 510-0100

Work Order No: **2024-055**  
Date : **4/3/2024**  
JO No. : **2024-103**  
Date : **3/15/2024**  
Mode of Procurement: **Small Value**  
Mode of Payment: **COD**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **April 17-19, 2024**, upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR &amp; MATERIALS: CUSTOMIZED CREDIT CARD - TYPE USB</b> CUSTOMIZED USB for the conduct of "Aguman Ning Belwan 2023: 1st International Multidisciplinary Research Conference on April 17-19, 2024 100pcs of customized Credit card-type USB Flash drive, 16GB w/ 2 sides full-color logo print <i>warranty: 1 year warranty</i> *****	19,400.00	<b>19,400.00</b>



Charge to: 02-206441  
ROA No.: 2024-04-1025  
CONFORME & RECEIVE COPY :

(Please read carefully at the back hereof)

**INNOGEN CONCEPTS ENTERPRISE**

Firm/Dealer/Supplier/Contractor  
Date: Apr 5, 2024

Bank Account Name: INNOGEN CONCEPTS ENTERPRISE  
Bank Account Number: 003668009148  
Bank Name: BANCO DE ORO  
Bank Address: Unit 1G & 2E, 284 Dona Anita Bldg, E Rodriguez Sr. Ave Quezon City

FUNDS AVAILABLE:

JASPER A. YAUDER, CPA  
Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO  
President  
Authorized Official



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JASPER A. YAUDER, CPA  
Budget Officer

**INNOGEN CONCEPTS ENTERPRISE**  
Firm/Dealer/Supplier/Contractor

Date \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
DR. ARNOLD E. VELASCO  
President  
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