



PURCHASE ORDER

DELIVERY DUE DATE: Pick-Up / COD

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

Supplier : **PANDAYAN BOOKSHOP, INC.**

Address : San Roque, Tarlac City

Type of Business : Merchandising

TIN No. : 002-857-329-052

Tel. No. : 0923-084-5931

PR No.: 2024-10-408

PO No.: 2024-734

Date: 11/21/2024

Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: Pick-up

Date of Delivery:

Payment Term: COD

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	ream	BOND PAPER , Legal 80gsm	4	261.00	1,044.00
4	ream	BOND PAPER , A4 80gsm	2	236.00	472.00
***** Purpose: to conduct the study titled " a Decadal Comparative Study of Water Quality Parameters of Manila Bay, Philippines: Assessing the Effectiveness of Intervention Efforts. Lead Author Xyris Gerard Fernandez.					<u>1,516.00</u>

(Total Amount in Words) One Thousand Five Hundred Sixteen Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO

President

Authorized Official

Conforme:

PANDAYAN BOOKSHOP, INC.

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

ALOBS No.: 02-206441-2024-12-4083

Amount: 1,516.00