



# PURCHASE ORDER

Procurement Unit  
Tel. No.: 045-606-8142/ 606-8157

**DELIVERY DUE DATE:** 9-11-23

Supplier : A.C. MENDOZA PRINTING COMPANY INC.  
Address : San Sebastian Village Phase 3, Tarlac City  
Type of Business : Manufacturing  
TIN#: 007-290-469-000 VAT REG.  
Tel. No. : 045 - 9821814

PR No.: 2022-12-376  
PO No.: 2023-024  
Date: 1/13/2023  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days  
Date of Delivery: \_\_\_\_\_ Payment Term: N/15

| Item No. | Unit | Description  | Quantity | Unit Cost | Total Cost              |
|----------|------|--|----------|-----------|-------------------------|
| 1        | pack | <b>PACKAGING BOX</b> , material: carrier board 20, fold size: 11" x 5.5" x 5.5", spread size: 33.5" x 15.5", color: 4/10, process offset print, lamination: plastic lamination, finishing die cut & pasting (w/ backing), 250 pcs per pack<br>*****<br><i>Purpose: for approved research project proposal "Standardization of Process, Project Specification and Packaging of Artisanal "Chicharon Camiling of Tarlac Province."</i> | 1        | 36,000.00 | <b><u>36,000.00</u></b> |

(Total Amount in Words) Thirty Six Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,


Conforme:  02-09-2023

  
DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official 

**A.C. MENDOZA PRINTING COMPANY INC.**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
Date FEB 09 2023

Funds Available:  
  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 62-708603-2023-A-010  
Amount : 36,000.00