



# REQUEST FOR QUOTATION (RFQ) No. 282-2020

Procurement U

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2020-073 (SAS)	ACCIDENTAL GROUP INSURANCE FOR STUDENTS S.Y 2020-2021	372,960.00
Purpose: Accidental group insurance for students		

Philgeps Pos Active Date: 8/28/2020  
Closing Date: 9/2/2020

Category: Insurance  
Reference No. : 7204305

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permi
- Latest Income / Business Tax Return
- Proof of PhilGeps Registration
- Omnibus Sworn Statement

TSU Condition of Sale:

1. Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
2. Bid Validity: 120 calendar days from submission of bids
3. Delivery Site: Supply and Property Management Unit, Tarlac State University  
(045) 606-8159 / (045) 982-2605
4. Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 9/2/2020 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at [javy\\_carlos@yahoo.com](mailto:javy_carlos@yahoo.com) /

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any to the affected bidder or bidders

**CARLOTA M. MARCOS**  
Head, Procurement Unit

## PRICE QUOTATION

Date: 9/27/2020  
 RFQ No. 282-2020  
 PR No 2020-073 (SAS)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City  
 (045) 982 -4630 / (045) 606 -8117

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO	UNIT	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	lot	Accidental Group Insurance of Students S.Y 2020-2021 18,648 number of students Pls see attached terms of reference  Note: Numbers of students may vary upon actual enrolled	1		

Warranty \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

**AUTHORIZED REPRESENTATIVE:**

Signature \_\_\_\_\_  
 Printed Name \_\_\_\_\_  
 Date \_\_\_\_\_  
 Company Name Registered \_\_\_\_\_  
 E-mail Address \_\_\_\_\_  
 Contact no. \_\_\_\_\_

**BANK DETAILS:**

Bank Name \_\_\_\_\_  
 Bank Address \_\_\_\_\_  
 Bank Account Name \_\_\_\_\_  
 Bank Account Number \_\_\_\_\_

## ACCIDENT GROUP INSURANCE FOR STUDENTS A.Y. 2020-2021

### TERMS OF REFERENCE:

1. **Accidental Medical Reimbursement, Accident Death/Disablement. Burial Benefit for medical expenses reimbursement for accident case and Unprovoked Murder and Assault, and Total Permanent Disability, Separate Cash Assistance for natural death, Daily Cash Allowance (45days max.) for accident confinement and sickness confinement and other natural calamities. Emergency Cash Assistance (Fire and Earthquake) one time only. Common Carrier (Double Indemnity). COVERED, CGL (Comprehensive General Liability), and Parent or Guardian Extended Coverage parents or whoever is surviving, or the surviving designated Guardian;**
2. **24hours a day anywhere in the world whether at home or in the school for one whole year. It also includes drowning, dog and snake bites, lightning, earthquake, tidal waves, volcanic eruptions, typhoon, tornadoes, and landslides;**
3. **In and out of school attending regular classes or participating in other school activities;**
4. **While attending classes during the hours and on days when school is in session including lunch and recess periods;**
5. **While traveling to and from a school sponsored and supervised social or non-social extracurricular activity after school hours or on days when school is not in session;**
6. **While participating in a school sponsored and supervise athletics during or after regular school hours on or off school premises;**
7. **While traveling in public or private conveyance used for land and sea travel and;**
8. **While traveling as a fare-paying passenger on any commercial scheduled, non-scheduled special or chartered flights;**
9. **While attending OJT in any part of the world;**
10. **With Motorcycle Coverage-whether a passenger/operator/pillion of any 2, 3, or 4 wheeled motorized vehicles.**
11. **Free coverage for the full time and permanent Faculty and Non-teaching staff/**
12. **Accidental Death or Permanent Disablement – pays when injury results in any of the following losses within 180 days from the date of accident:**
  - **Loss of life**
  - **Loss of two limbs**
  - **Loss of both hands, or all fingers**
  - **Loss of both feet**
  - **Total loss of sight of both eyes**
  - **Injuries resulting in being permanently bedridden**
  - **Any other injury causing permanent total disablement**
  - **Loss of arm at above elbow**
  - **Loss of arm between elbow and wrist**
  - **Loss of hand**
  - **Loss of four fingers and thumb of one hand**
  - **Loss of four finger**
  - **Loss of thumb**

- Loss of index finger
- Loss of middle finger
- Loss of ring finger
- Loss of little finger
- Loss of metacarpals – first or second (additional)
- Loss of leg at above knee
- Loss of leg below knee
- Loss of toes-all of one foot
- Loss of big toe
- Loss of any toe other than big toe, each
- Loss of sight of one eye
- Loss of hearing-one ear

13. The Insurance Company must be accredited by selected hospitals in Tarlac City or Province of Tarlac and Metro Manila



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7204305  
**Procuring Entity** TARLAC STATE UNIVERSITY  
**Title** Accidental Group Insurance for Students S.Y. 2020-2021  
**Area of Delivery** Tarlac

<b>Solicitation Number:</b>	282-2020	<b>Status</b>	Pending		
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	3		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0		
<b>Classification:</b>	Goods	<b>Document Request List</b>	0		
<b>Category:</b>	Financial and Insurance Services	<b>Date Published</b>	28/08/2020		
<b>Approved Budget for the Contract:</b>	PHP 372,960.00	<b>Last Updated / Time</b>	27/08/2020 09:18 AM		
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	02/09/2020 13:00 PM		
<b>Client Agency:</b>					
<b>Contact Person:</b>	Juliet Elaine Acuna Canvasser Romulo Blvd. Tarlac City Tarlac Philippines 2300 63-045-6068157  julietelaineacuna@yahoo.com				
<b>Description</b>					
For SAS.					
<b>Line Items</b>					
Item No.	Product Name	Quantity	Unit	Price	Total (PHP)
1	Accidental Group Insurance for Student	SY 2020-2021 (please see attached specification)	1 Lot		372,960.00
<b>Other Information</b>					
The bidders must download the attached documents in the associated components section.					

**Created by** Juliet Elaine Acuna

**Date Created** 27/08/2020

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