



PURCHASE ORDER

APPENDIX 01

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 21 MAR 2026

Supplier : <u>PHILIPPINE DUPLICATORS, INC.</u>	P.O. No. : <u>2026-085</u>
Address : <u>CCC Bldg., KM. 14, West Service Road, Edison Ave., Brgy. Merville, Parañaque City</u>	Date : <u>2/13/2026</u>
TIN : <u>000-412-893-00000 VAT Reg.</u>	Mode of Procurement : <u>Small Value Procurement (SVP)</u>
Contact No : <u>0915-916-3840 / (02) 8822-2601-08</u>	

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>TARLAC STATE UNIVERSITY</u>	Delivery Term : <u>30 calendar days</u>
Date of Delivery : _____	Payment Term : <u>n/15</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	DEVELOPMENT UNIT, Cyan for MP C2004EXSP (part Number: D2443021) ***** Purpose: For replacement of copier spare parts (PPMP 2025) (PR#: 2025-12-407)	1	12,668.88	12,668.88

Twelve Thousand Six Hundred Sixty-Eight Pesos and Eighty-Eight Centavos Only


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:


Signature over Printed Name of Supplier

FEB 11 2026
Date

Very truly yours,


DR. ARNOLD E. VELASCO
President
Authorized Official



Fund Cluster : _____
Funds Available : _____


JASPER A. YAUDER, CPA
Budget Officer

ORS/BURS No. : 11-20644-1416-01-0682
Date of the ORS/BURS: 12 FEB 2026
Amount : ₱ 12,668.88



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Conforme:

Very truly yours,

 DR. ARNOLD E. VELASCO
 President

Signature over Printed Name of Supplier

Authorized Official

Date

Fund Cluster : _____

Funds Available : _____

 JASPER A. YAUDER, CPA
 Budget Officer
ORS/BURS No. : 02-20644-2026-02-0682Date of the ORS/BURS: 18 Feb 2026Amount : ₱ 12 668. 88