



PURCHASE ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: Pick-up/COD

Supplier : PANDAYAN SUPERSTORES, INC. Address : <u>San Roque, Tarlac City</u> TIN : <u>002-857-329-052</u> Contact No : <u>0923-084-5931/0925-595-5991</u>	P.O. No. : <u>2025-552</u> Date : <u>12/22/2025</u> Mode of Procurement : <u>Small Value Procurement (SVP)</u>
--	--

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : TARLAC STATE UNIVERSITY	Delivery Term : <u>Pick-Up</u>
Date of Delivery : _____	Payment Term : <u>COD</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	BOND PAPER , Long (Pandayan)	3	216.00	648.00
4	pack	BALLPEN , (Black) (25pcs/pack), Panda	1	162.50	162.50
5	pack	PENCIL , Mongol (3pcs/pack)	1	32.00	32.00
					842.50
***** Purpose: For the conduct of the study entitled: Analysis Analysis of the Efficiency of Energy Conservative Program of Tarlac State University towards Potential Energy Savings. Lead Author: Vanesa G. Albino (PR# 2025-10-310)					

Eight Hundred Forty-Two Pesos and Fifty Centavos Only

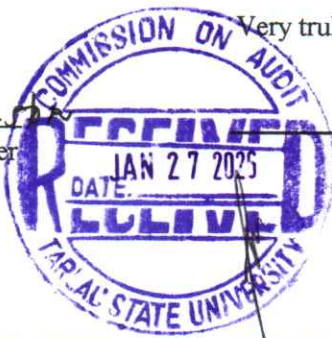
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Signature over Printed Name of Supplier: Pandayan Superstores, Inc.

 1-27-26

 Date



Very truly yours,

DR. ARNOLD E. VELASCO
 President
 Authorized Official

Fund Cluster : _____
 Funds Available : _____

JASPER A. YAUDER, CPA
 Budget Officer

ORS/BURS No. : 02-20044-2026-01-0297
 Date of the ORS/BURS: 22 JAN 2026
 Amount : ₱ 842.50

PURCHASE ORDER



DATE OF ORDER: _____

DATE OF RECEIPT: _____

TO: LIBRARY
 FROM: LIBRARY
 CONTACT: LIBRARY
 TEL: LIBRARY
 FAX: LIBRARY

DESCRIPTION: LIBRARY
 QUANTITY: LIBRARY
 UNIT: LIBRARY

Item No.	Description	Quantity	Unit Cost	Amount
1	LIBRARY	1	10.00	10.00
2	LIBRARY	1	10.00	10.00
3	LIBRARY	1	10.00	10.00
4	LIBRARY	1	10.00	10.00
5	LIBRARY	1	10.00	10.00
6	LIBRARY	1	10.00	10.00
7	LIBRARY	1	10.00	10.00
8	LIBRARY	1	10.00	10.00
9	LIBRARY	1	10.00	10.00
10	LIBRARY	1	10.00	10.00
11	LIBRARY	1	10.00	10.00
12	LIBRARY	1	10.00	10.00
13	LIBRARY	1	10.00	10.00
14	LIBRARY	1	10.00	10.00
15	LIBRARY	1	10.00	10.00
16	LIBRARY	1	10.00	10.00
17	LIBRARY	1	10.00	10.00
18	LIBRARY	1	10.00	10.00
19	LIBRARY	1	10.00	10.00
20	LIBRARY	1	10.00	10.00
21	LIBRARY	1	10.00	10.00
22	LIBRARY	1	10.00	10.00
23	LIBRARY	1	10.00	10.00
24	LIBRARY	1	10.00	10.00
25	LIBRARY	1	10.00	10.00
26	LIBRARY	1	10.00	10.00
27	LIBRARY	1	10.00	10.00
28	LIBRARY	1	10.00	10.00
29	LIBRARY	1	10.00	10.00
30	LIBRARY	1	10.00	10.00
31	LIBRARY	1	10.00	10.00
32	LIBRARY	1	10.00	10.00
33	LIBRARY	1	10.00	10.00
34	LIBRARY	1	10.00	10.00
35	LIBRARY	1	10.00	10.00
36	LIBRARY	1	10.00	10.00
37	LIBRARY	1	10.00	10.00
38	LIBRARY	1	10.00	10.00
39	LIBRARY	1	10.00	10.00
40	LIBRARY	1	10.00	10.00
41	LIBRARY	1	10.00	10.00
42	LIBRARY	1	10.00	10.00
43	LIBRARY	1	10.00	10.00
44	LIBRARY	1	10.00	10.00
45	LIBRARY	1	10.00	10.00
46	LIBRARY	1	10.00	10.00
47	LIBRARY	1	10.00	10.00
48	LIBRARY	1	10.00	10.00
49	LIBRARY	1	10.00	10.00
50	LIBRARY	1	10.00	10.00

TERMS AND CONDITIONS: _____

APPROVED BY: _____
 DATE: _____



LIBRARY: _____
 ADDRESS: _____
 PHONE: _____