



# WORK ORDER

**DELIVERY DUE DATE:** July 8, 2024

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **GEMS CUTFLOWERS & PARTY NEEDS**  
Address : M.H. Del Pilar St., Sto. Cristo, Tarlac City  
TIN : 257-225-178-000 Non-VAT  
Tel. No. : (045) 982-8754 / 0927 535 4427

Work Order No.: 2024-222  
Date : 7/4/2024  
JO No. : 2024-266  
Date : 6/27/2024  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **July 8, 2024** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: FLOWER ARRANGEMENT SERVICES</b> Flower Arrangement for TSU-Laboratory School Recognition Rites S.Y. 2023-2024 to be used on July 8, 2024 @ 8:00AM at TSU Gymnasium. Venue Set-Up Design Stage Flower Arrangement (Leather Leaf, Baby's breath, Rose, Waxflower, Ranunculus) *****	11,500.00	<b><u>11,500.00</u></b>

(Please read carefully at the back hereof)

Charge to: Dr-2024/11  
ROA No.: 2024-07-2202  
CONFORME & RECEIVE COPY:

7/5/24

**GEMS CUTFLOWERS & PARTY NEEDS**

Firm/Dealer/Supplier/Contractor

Bank Account Name:  
Bank Account Number:  
Bank Name:  
Bank Address:



FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

President

Authorized Official