



# PURCHASE ORDER

Procurement Unit  
Tel No.: 045-606-8142 / 606-8157

**DELIVERY DUE DATE:** 4/24/24

Supplier : **IMM BRAKE CLUTCH & PARTS**  
Address : Romulo Blvd, Tarlac City, Tarlac  
Type of Business : Merchandising  
TIN No. : 105-362-023-000 VAT Reg.  
Tel. No. : 0919-639-1972 / 606-7588

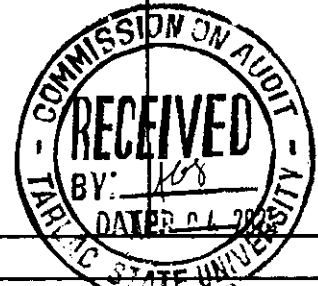
PR No.: 2024-02-075  
PO No.: 2024-188  
Date: 03/26/2024  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: 20 calendar days  
Date of Delivery: \_\_\_\_\_      Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	liter	ENGINE OIL, 5W-30 Fully Synthetic	10	780.00	7,800.00
2	piece	OIL FILTER, C-608	1	1,800.00	1,800.00
***** Purpose: for maintenance service of DROPSIDE JM-4860					<b>9,600.00</b>



(Total Amount in Words) Nine Thousand Six Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO  
University President

Authorized Official

Conforme:

4/1/24

### IMM BRAKE CLUTCH & PARTS

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-706491-2024-23-0964  
Amount: 9,600.00