



PURCHASE ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: Tuesday - Friday

Supplier : <u>PYP AGRO-INDUSTRIES, INC.</u> Address : <u>1000 Panganiban St., Tarlac City</u> TIN : <u>000-540-804-000 VAT REG.</u> Contact No. : <u>(045) 982 - 1229 / 1747 / 1289 / 1228</u>	P.O. No. : <u>2026-151</u> Date : <u>3/18/2026</u> Mode of Procurement : <u>Small Value Procurement (SVP)</u>
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>TARLAC STATE UNIVERSITY</u> Date of Delivery : _____	Delivery Term : <u>Tuesday-Friday</u> Payment Term : <u>Monthly</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	bottle	WATER, Purified (5Gallons/Pail) TERMS OF REFERENCE Supply and Delivery of Purified Drinking Water for One (1) Year for the Tarlac State University I. GENERAL CONDITIONS 1. Valid PhilGEPS Registration Number/Certificate. 2. Valid Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective supplier is located. 3. Sanitary Permit to Operate II. TECHNICAL SPECIFICATIONS 1. License to Operate as Bottled Drinking Water Processor 2. Physico-Chemical Test Certificate 3. Microbiological Test Certificate 4. Report on Bacteriologic Analysis Water 5. Water containers shall have a capacity of five (5) gallons, made from food grade plastic, tamper-proof, dent free and properly sealed. The containers shall be labelled with the name and address of the supplier. III. SCHEDULE OF DELIVERY AND DURATION OF CONTRACT 1. The duration of the contract shall be from February 2026 to February 28, 2027 2. Free delivery shall be within Tuesday to Friday, from 8:00 AM to 5:00 PM, or as needs arises, at the designated drop-off area. 3. The sealed water containers shall be delivered in an enclosed vehicle. The delivery vehicle/s shall be properly sanitized. 4. Number of containers to be delivered shall be determined by the SPMU authorized representative. IV. OTHER REQUIREMENTS 1. Provide hot and cold dispensing units without any rental fee or charge. 2. Lend NEW water containers with their caps on and in good condition. 3. Responsible for the cleaning of all dispensers on monthly basis. 4. Responsible for the maintenance and repair of all dispensers. 5. Supplier shall provide delivery receipts upon delivery of purified drinking water.	500	30.00	<u>15,000.00</u>





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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>TERMS OF PAYMENT</p> <p>1. Payment shall be made MONTHLY upon completion of the services and submission of Billing Statement and other required documents.</p> <p>2. Payment shall be based on the actual number of delivered containers.</p> <p>3. When the SUPPLIER fails to provide at least 50% the required services for the month without approved justification, the SUPPLIER shall be liable for the damages of the delay and shall pay the liquidated damages of amount equal to Ten percent (10%) of the total cost of the undelivered services per month.</p> <p>4. Payment shall be subject to applicable taxes, auditing and accounting rules and regulations and existing rules and regulations relative to payment of procurement contracts.</p> <p>*****</p> <p>Purpose: <u>APP 1st Quarter, Purified Drinking Water (PR# 2026-02-011)</u></p>			



Fifteen Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme: _____
Signature over Printed Name of Supplier

3/19/26
Date

Very truly yours,
DR. ARNOLD E. VELASCO
President
Authorized Official

Fund Cluster : _____	ORS/BURS No. : <u>02-207517-2026-03-0042</u>
Funds Available : _____	Date of the ORS/BURS: <u>18 March 2026</u>
JASPER A. YAUDER, CPA Budget Officer	Amount : <u>P15,000</u>